

Minutes of the Trinity – Clifton United Church Council

Date: February 7, 2019

Present: Barbara Prowse Chair, Rev. Cathie Crooks, Linda Dunning, Graeme Linkletter, Gail MacNutt, Bob MacNutt, Phil Floyd (Acting Secretary), Judy Irwin, David White, Valerie Downe, Harry Kielly, Bruce Fitchett, Tim Cook, Ken MacDonald, Mary Cowper-Smith, Anne Love, and Sylvia Gunn.

Regrets: Vicki AllenCook, Heather Cameron, Ginny McGowan, Alma Mutch.

1) Gathering and Constitution.

2) Approval of Agenda: The Agenda was approved with the addition of Coffee and Conversation (shuffle), a Motion from Property, and further information on the Senior's Horizon Grant.

3) Approval of Minutes: Minutes from the January 10, 2019 Council meeting. Moved by and seconded by to accept the minutes as presented with the change of July Irwin to Judy Irwin. **Approved.**

4) Business Arising: None.

5) Ministry and Personnel

a. **Motion:** Moved by Gail MacNutt, Seconded by Mary Cowper-Smith for Trinity United Church Compensation and Leaves for Lay Employees Policy as circulated. **Approved.** Ken MacDonald abstained.

b. **Motion:** Moved by Gail MacNutt, Seconded by Mary Cowper-Smith the approval of the Custodian (Part Time) and Security (Casual) position description as circulated. **Approved.** Ken MacDonald abstained.

6) 2019 Budget Discussion: David White and Tim Cook

- Following discussion and explanation It was moved by David White and Seconded by Tim Cook to approve the budget to be presented to the AGM. **Approved.**
- "The Finance committee recommend to Council that the \$55,000. Loan from the Trustees be repaid by council by using the Trustee portion of the annual Review Engagement Fees. Moved David White seconded Tim Cook. **Approved.**

7) Affirm – Valerie Downe explained the process of consultation with community groups that helped the committee develop the action plan that was approved by the Affirm Committee and for 2019. The Draft plan provided to Council to review and with their standing committees and provide any additional information/comments from to the committee. Affirm Committee members are also willing to attend any standing

committee meetings to answer any questions. Valerie asked for time at the next Council meeting go over the action plan in more detail and seek Council's approval.

8) Minute for Mission:

- a. Sunday, February 24: Phil Floyd
- b. Sunday, March 10: Valerie Downe

9) Correspondence: Thank you – Atlantic School of Theology (For information only)

10) Other business:

1. Motion re: delay of JNAC/Community of Faith Profile.

That Council pass the following motion and forward to Rev. Kendall Harrison:

Moved that we not begin a JNAC/Community of Faith Profile at this time because of

- ongoing updating of our membership/adherent/active households rolls
- ongoing consultation with Carol Gabanna re: governance structure
- Rev. Melaney Matheson's and Rev. Anne Dalziel Singer's part-time interim ministries which assist both Rev. Cathie and support the congregation through June 30, 2019.
- Moved by Valerie Downe Seconded by Linda Dunning **Approved.**

2. Coffee and Conversation shuffle – for discussion in March

3. Property Committee: Motion from Property (Graeme)

"That Council be requested to approve an expenditure of up to \$7500 to replace the carpet in the Chapel with hard surface vinyl planks.

Moved Graeme Linkletter Seconded Judy Irwin **Approved.**

4. Proposal for Government Grant – Emily, Judy, Graeme provided additional information on the New Horizons Seniors Grant from the Federal Government. Graeme explained how the funds were to be used on the different projects. They are 40 senior friendly chairs with arms, two wireless microphones and up grade to the sound system in the gym, new and improved hand rails in different parts of the church, replace the two front steps on the side entrances from Prince Street, and to do work on the side walk on the Richmond street side.
5. Valerie Downe suggested that Council send a letter to Emily, Judy, Graeme and any one else who worked on the grant thanking them for their work.
6. Valerie Downe suggested that maybe coffee and tea could be served in the Sanctuary before church as people mill around and have conversations. Worship committee is looking at this suggestion currently.

7. Graeme also mentioned they are putting in 4 ceiling lights to offset the pot lights that are no longer safe. There was one installed and it provided good light so they expect when the other 3 are installed the lighting will be good again.

11) Ken MacDonald surprised Council by saying he would no longer be sitting on Council. He encouraged members of Council to speak up, not be afraid of asking what they think are dumb questions. We appreciated hearing his story of a time he learned how valuable it was to speak up. It is with deep appreciation we give thanks to Ken for his commitment to Trinity-Clifton United Church.

12) Minister's remarks: Rev. Cathie said she had a great week's vacation in Minnesota, and although it felt like going home, it also felt like coming home to PEI. She is encouraged by the work now being done by the Council and Committees.

13) Closing. Rev. Cathie closed with benediction.

Barbara Prowse, Chair

Phillip Floyd, Acting Secretary