

## **Trinity-Clifton United Church Council Meeting**

### **Approved Minutes May 9th, 2019 (original date May 2nd)**

**Present:** Barbara Prowse (chair), Bob MacNutt, Gail MacNutt, Philip Floyd, Graeme Linkletter, Anne Love, Bruce Fitchett, Rev. Cathie Crooks, Harry Kielly, Heather Cameron, Judy Irwin, Linda Dunning, Mary Cowper-Smith, Sylvia Gunn, Vicki Allen Cook, Harry Hibbs.

**Regrets:** Virginia McGowan Valerie Downe, Alma Mutch.

**Guest:** Amy Ramsay.

#### **1. Gathering and Constitution:**

Meeting held at Trinity United Church, CEC Upper Hall. Start time 6:35p.m.

Time of silence was taken to consider the light in our lives and how it brings us to where we are.

#### **2. Approval of Agenda:**

Agenda agreed to as presented. Ad Hoc representative, Phil Floyd requested time for the Ad-Hoc Committee. (New Business)

#### **3. Approval of Minutes:**

Minutes of April 11th, 2019 agreed to with the removal of Rev. Melaney Mathesons name under heading of Regrets.

#### **4. Business arising:**

- a. Carol Gabanna remuneration: Although not part of the minutes of April 11th, 2019, the remuneration for Carol Gabanna was discussed and a motion followed.  
Moved by Phil Floyd: Seconded: Vicki Allen Cook: That \$4400.00 be transferred from the Horton Estate, held by the Trustees for Council, to the Church General funds. This will be used to cover consultation fees for Carol Gabanna's leadership. Motion Carried

#### **5. New Business:**

- a. Ministry for September onward: Rev. Cathie spoke on the upcoming issues of Ministerial leadership, the membership roll of Trinity-Clifton and the ongoing work being done to establish exact numbers, and Governance going forward. It was felt that the active members and adherents numbers do not justify two full time ministers. Leadership options to nurture and grow the CD ministries of the congregation were explained by Barbara Prowse and were discussed.

The option of doing a Community of Faith profile prior to “calling” a person to a part time position was discussed; and a second option of M&P, with assistance from those currently involved in Sunday School and Youth leadership, writing a position description for appointment of a part time position, were among options discussed.

Two motions were generated as a result of the discussions:

Moved: Vicki Allen Cook, Seconded: Linda Dunning, That M&P move forward on a part time position for Christian Development Ministry. Carried.

Moved: Heather Cameron, seconded Judy Irwin. Approve an extension to the existing position description for Minister for Visitation. Carried.

## 6. Property:

- a. Liability Insurance for Directors and Officers.

Question from the Chair of Property as to whether or not Trinity United Church carried Liability Insurance for all members. Answered by Chair, Barbara Prowse that we are indeed covered by a blanket policy through General Council.

- b. Future of large public concerts in the Sanctuary.

Chair of Property, Graeme Linkletter presented information on the Fire Code regulations as they relate to large entertainment venues being presented in the Sanctuary and how these regulations directly effect the safe presentation of such events. Discussion followed. A Motion was presented by Graeme Linkletter, seconded by Howard Hibbs.

**“That Council obtain advice from a Lawyer and its insurance Company to ascertain the level of responsibility and risk during public entertainment events. Until this assessment is completed and accepted by TUC, future public entertainment events in the Sanctuary shall be cancelled.”** Motion Carried.

Abstained: Phil Floyd, Linda Dunning, Vicki Allen Cook.

Chair, Barbara recommended that Property do the followup work on this motion.

## 7. Stewardship: Vicki Allen Cook

- a. Youth Corner for “Coffee and Conversation”

A plan to set up an activities area for youth during coffee and conversation was put forward by Vicki Allen Cook. Groups assigned to coffee and conversation would be responsible for setting up the area for this purpose.

- b. Expertise, Talents and Interests Survey:

A master survey list of particular Talents, Interests and Expertise has been compiled and will be distributed to all members of the congregation in hard copy and on e-mail.

This Survey will be used to compile a list of resource persons with various talents in our congregation. This information will be compiled by the Stewardship Committee.

### **8. Correspondence:**

- a. Thank You ---- Barbara Prowse

Thank you card received from Barbara Prowse thanking all for the support received from members during her recovery and time away from Trinity.

- b. Secretary, Harry, will be away for the next meeting. Looking for a volunteer to take the minutes.

### **9. Other Business:**

- a. Ad-Hoc, Philip Floyd presented a brief update on the progress of the committee in relation to future development going forward. Phil will be meeting with all committee chairs to ascertain their needs.
- b. Graeme Linkletter asked for confirmation on liability coverage for new Fire Safety Officer for Trinity, when chosen. Coverage confirmed by Chair, Barbara Prowse, as per information contained in UCC Protect document.

### **10. Clergy Time:**

Rev. Cathie gave warm welcome to Barbara on her return to Council.  
Requested that we offer prayers of support for all that is before us.

### **11. Closing:**

Rev. Cathie led the group in a closing prayer.

**Next meeting: June 6th, 2019**

---

Barbara Prowse, Chair

---

H. Hibbs, Secretary